



How to use the Reminders Tab

The reminders service allows you to configure your phone to ring at a specified time (for example as a wake-up call).

This tab shows you a list of reminder calls you currently have scheduled, and provides you with a form for configuring additional reminder calls.

Reminder calls may be scheduled to occur either:


- once at a time of your choice in the next 24 hours
- every week at a time and day of your choice
- every day at a time of your choice
- every weekday at a time of your choice.

You may schedule multiple reminder calls, and these may be any combination of the above types.

To schedule a new reminder call, you must configure the following information and then click the **ADD** button.

- *Occurs*. This specifies whether you wish the reminder to occur just once (in the next 24 hours), or whether it will be repeated on a regular basis.
- *Time*. This specifies the time of day that you wish your reminder call to be scheduled for.

When configuring a reminder call, you must always specify the time relative to the time zone in which your line is registered.

- **To cancel a currently scheduled reminder call**, click the  icon next to the reminder call that you wish to cancel.
- **To cancel all your reminder calls**, press the **CLEAR LIST** button.

Having made any alterations to your scheduled reminder calls, you must press the **APPLY** button to commit your changes, or the **CANCEL** button to discard your changes.